

**Anoka County Community Action Program, Inc.
1201 89th Avenue N.E., Suite 345, Blaine, Minnesota 55434**

**Governing Board Meeting
March 4, 2021**

Governing Board Members Present

Jill Brown
Timothy Gadson
Dee Guthman
Jill Hillebregt
Jill Brown
Tamara Mattison
Jennifer Moreau
Jerry Pederson
Nicole Swanson
Robyn West
Jon Erickson
George Steiner

Staff Present

Patrick McFarland
Jackie Cross
Jessica Milos
Kristina Sahr
Terri Hoffman
Barb Sopp

Call to Order and Introductions

- Ms. Guthman called the meeting to order at 5:06 pm.

Approval of Minutes

- Mr. Steiner moved to approve the minutes of the Joint Governing Board and Policy Council Meeting, February 9, 2021. Mr. Pederson seconded; it was voted on and passed unanimously.

Financial Report

- Ms. Guthman moved to approve the Financial Report for January 2021. Dr. Gadson seconded; it was voted on and passed unanimously.

Executive Director's Report

Mr. McFarland reported on the following:

- \$1.9 Trillion bill in the legislature
- Applied at MHFA to be a Navigator for COVID rental relief set to release this spring

Housing Update

Ms. Sopp reported on the following:

- Current Vacancy Rates
- Energy Assistance Program Updates
- COVID-19 Rental Assistance Navigator opportunity

New Business

- Ms. Milos shared that she has sent out a listing of ACCAP Vendors and will be sending out the Conflict of Interest forms to board members to complete through DocuSign.
- Ms. West moved to approve funding Anoka County Transportation Solutions in the amount of \$165,000 from May2021-December 2022. Ms. Hillebregt seconded, it was voted on, Ms. Swanson abstained, motion passed.
- Mr. Steiner moved to approve funding Anoka County Job Training Center for Veteran Senior and Low-income employment support services for \$75,000 for two years through the end of 2022. Mr. Pederson seconded, it was voted on, Ms. Swanson abstained, motion passed.

Consideration of Resolution 21-01

- Mr. Steiner introduced the following Resolution and moved ITS ADOPTION.

Relating to participation in the 2021 Minnesota Community Action Partnership Legislative information efforts.

WHEREAS, the Board of Directors of Anoka County Community Action Program, Inc. has maintained, over many years, a strong interest in the Legislative process of the State of Minnesota and the United States Government, and,

WHEREAS, the Board, in its role of advocate for the poor, wishes to insure that the Legislature and Governor and the Congress and the President are appropriately informed as to the needs and problems of the low income community so that our government policy setters can make informed decisions addressing those needs effectively, and,

WHEREAS, the Agency's 2021 State Legislative Priorities and Strategies is incorporated into this Resolution as Exhibit "A", and,

WHEREAS, it is lawful for the Board to take legislative positions; to engage in legislative information efforts and provide non-governmental funding for this purpose.

NOW THEREFORE BE IT RESOLVED, that the Board appropriate nine thousand eight hundred ninety-nine dollars (\$9,899.00) in 2021 from non-governmental sources to implement its legislative program as follows: three thousand three hundred and ninety nine dollars (\$3,399.00) to the Minnesota Community Action Partnership (MinnCAP) for the State effort, and six thousand five hundred dollars (\$6,500) to the National Community Action Foundation (NCAF) for the National effort.

BE IT FURTHER RESOLVED, that the Board receives periodic reports stating the rate of success of the implementation of the Legislative Program.

BE IT FINALLY RESOLVED, that a copy of this Resolution is forwarded to the Executive Director of the Minnesota Community Action Association and David Bradley, Chief Executive Officer of NCAF.

- Ms. West seconded; it was voted on and passed unanimously.

Update on Head Start Matters

Ms. Cross reported on the following:

- Ms. Cross shared an overview of the Credit Card Statement for February, the Head Start updates for February and March, and information on the grants.

Dr. Gadson moved to approve the Monthly Report to Governing Board and Policy Council for February 2021, the EHS CCP Grant Application for \$1,735,085 and the Pathways II Scholarship Application for FY 2022. Ms. Swanson seconded; it was voted on and passed unanimously.

Grants & Contracts

- Ms. Swanson moved to approve the following grants and contracts:

<u>Number</u>	<u>Source</u>	<u>Amount</u>	<u>Period</u>	<u>For</u>
GRK%149898	DHS	\$66,998	7/1/2020-6/30/2021	Live Well at Home – Senior Kinship & Budget Specialist
311-21-003B-299	MAAA	\$70,617	1/1/2021-12/31/2021	MAAA Chores and More & Senior Kinship Transportation
05CH01250	Federal	\$411,594	11/1/2020-10/30/2021	Head Start COVID -19 Emergency Fund Carry Over
05HP000317	Federal	87,002	8/1/2020-7/31/2021	EHSCCP COVID-19 Emergency Fund Carry Over

- Mr. Steiner seconded; it was voted on and passed unanimously.

Adjournment

Ms. Swanson moved to adjourn at 6:03 pm.

Respectfully Submitted
Nicole Swanson
Secretary

NS/jm