



BACK 2 SCHOOL

S.A.F.E. Reopening Plan 2020-2021



Guiding Principles for Reopening Head Start-Early Head Start

Timeline

7/20/20 – 9/08/20

- Parents choose what type of instructional learning model their child will return to in the fall (In class or distant learning: “School at Home Program”)

8/17/20

- Staff Call Back

8/17/20 – 9/02/20

- Staff Professional Development Pre-Service Training

9/03/20 (Tentative)

- Open House – Virtual

9/09/20

- First day of in class sessions/First day of distant learning: School at Home Program

S.A.F.E. Guidance

S - Support social distancing

A - Avoid Spreading Germs (wash hands and sanitize frequently and stay home when sick)

F - Facilitate virtual meetings where possible

E - Expect and Encourage face masks in common areas, ensure the safety and wellness of children and staff

General Guidance for Parents/Visitors to the Building:

- Visitors should call front desk upon arrival (by call button if available, by phone otherwise)
- Visitors will be asked screening questions upon entering and have their temperature taken.
- Deliveries or pick-ups should be made without contact at the door.

Entering and exiting the building for Staff:

- Screening questions and temperature checks will be required (initially and intermittently)
- Hand sanitizer will be provided for use depending on market availability

In an enclosed office space:

- Face masks are optional when working alone in an enclosed office
- If not alone, strongly recommend face masks
- Observe social distancing
- Sanitize your work area as needed

In an open concept office space:

- Wear a face mask when encountering other staff members in close proximity
- Observe social distancing
- Sanitize your work area as needed

In common areas (work/break rooms, hallways, reception areas, restroom)

- Social distancing as appropriate and wear a face mask
- Avoid touching surfaces as much as possible
- Self-clean surfaces that were touched

In Face-to-Face Meetings (only when absolutely necessary):

- Limit the number of individuals to 10 or less, unless social distancing can be maintained
- Space seating at least six feet apart, when possible
- Sanitize the area when meeting ends